



May 18, 2015 Board of Directors Meeting Agenda

1. Open Meeting

- 1.1 Call to Order (President Wolf)
- 1.2 Pledge to the Flag

2. Approval of Minutes

Approval of the May 4, 2015 Regular Board Meeting Minutes, the May 4, 2015 Building and Property Meeting Minutes and the May 4, 2015 Committee of the Whole Meeting Minutes.

3 Recognition of Vocational-Technical School Students of the Quarter

Mr. Steven Smith, high school principal, will recognize those Cumberland Perry Area Vocational-Technical School students who have earned "Student of the Quarter" awards for the third quarter of the 2014-2015 school year.

Grade 9 Alexis Jumper	Cosmetology 1
Grade 10 Jordan Bitner	American Studies
Grade 10 Dominic Golden	Diesel Technology 1
Grade 10 Grant Wright	Carpentry 1
Grade 11 Laurel Deihl	Horticulture and Landscaping 2
Grade 11 Samantha Heckendorn	World Studies
Grade 11 Samantha Heckendorn	Advertising Art & Design 2
Grade 11 Rhett Nixon	Diesel Technology 2
Grade 11 Bryce Ruth	World Studies
Grade 12 Jordon Gleim	Automotive Technology 3

4 Recognition of Students of the Quarter

Mr. Steven Smith will also recognize those students who have earned the academic achievement awards for the third quarter for the 2014-2015 school year.

English Department

9th Theodore "TC" Magee
10th Evangeline Kennedy
11th Carly Auchey
12th MacKenzie Miko

Math Department

9th Shane Busser
10th David Stitt
11th Carly Auchey
12th Valerie Kanc

Science Department

9th Bailey Auchey
10th Jenna Brobst
11th Sarah Ickes
12th Shayna Parrish

Music Department

9th Jessica Irvin
10th Jenna Brobst
11th Gina Baldoni
12th Starr Snyder

Social Studies Department

9th Bailey Auchey
10th Bethany Baker
11th Sarah Ickes
12th MacKenzie Miko

5. Student/Staff Recognition and Board Reports - Morganne Frampton/Samuel Tigyer

6. Financial Reports

6.1 Payment of Bills

General Fund	\$ 963,445.45
Capital Projects	\$ 28,403.00
Cafeteria Fund	\$ -
Student Activities	\$ 23,465.25
Total	\$ 1,015,313.70

Motion to approve payment of bills as presented.

6.2 Treasurer's Fund Report

General Fund	\$ 12,373,771.16
Capital Projects	\$ 5,345,376.42
Cafeteria Fund	\$ 400,405.05
Student Activities	\$ 244,489.21
Total	\$ 18,364,041.84

Motion to accept the Treasurer's report and budget transfers as presented.

6.3 YTD General Fund Report and YTD Taxes

The administration prepared these reports for the Board. The General Fund report looks at our revenue and expense for this year against the budget and compares those amounts to last year.

The YTD Tax Report shows the monthly collections and cumulative collections and compares that to the two previous years.

Motion to accept Year-to-Date General Fund and Tax Reports as submitted.

7. Reading of Correspondence

8. Recognition of Visitors

9. Public Comment Period

10. Structured Public Comment Period

11. Old Business

12. New Business

13. Personnel Items – Action Items

13.1 Resignation - Middle School Student Council Advisor

Mrs. Johanna Durff, has submitted her resignation as Middle School Student Council Advisor, effective June 15, 2015.

The administration recommends that the Board of School Directors approve Mrs. Durff's resignation as Middle School Student Council Advisor, effective June 15, 2015.

13.2 Resignation - Kristina Hansford

Ms. Kristina Hansford has submitted her resignation as a High School Special Education Aide, effective the last day of the 2014-2015 school year.

The administration recommends that the Board of School Directors approve Ms. Hansford's resignation as High School Special Education Aide, effective the last day of the 2014-2015 school year.

13.3 Resignation - High School Musical Box Office Manager

Ms. Christa Daugherty has submitted her resignation as High School Musical Box Office Manager, effective immediately.

The administration recommends that the Board of School Directors approve Ms. Daugherty's resignation as High School Musical Box Office Manager, effective immediately.

13.4 Andrea Breneman - Long-Term Substitute Life Skills Teacher

Education:

Shippensburg University – (Bachelor's Degree - Elementary and Social Studies Education)

Experience:

Big Spring School District - Substitute Teacher

Zion Lutheran Day Care - Director

The administration recommends that the Board of School Directors appoint Ms. Andrea Breneman to serve as a Long-Term Substitute Elementary Life Skills Teacher, from May 18, 2015 through June 5, 2015. Ms. Breneman's compensation for this position should be established at Bachelor's Degree Step 1, at \$46,852.00, plus a \$400.00 special education stipend, prorated, based on the current contract between the Big Spring Education Association and the Big Spring School District.

Personnel Items – Action Items

13.5 Emily Young - Middle School Seventh Grade Science Teacher

Education:

Elizabethtown College - (Bachelor’s Degree – Biology)

Experience:

Elizabethtown Area High School - Student Teacher

Donegal Junior High School - Student Teacher

The administration recommends that the Board of School Directors appoint Ms. Emily Young to serve as a Middle School Seventh Grade Science Teacher for the 2015-2016 school year. Ms.Young’s compensation for this position should be established at Bachelor's Degree Step 1, at \$46,852.00, based on the current contract between the Big Spring Education Association and the Big Spring School District.

13.6 Lifeguard Recommendation

Nicholas Alampiev

The administration recommends that the Board of School Directors approve the individual listed to serve as a lifeguard, pending receipt of all required paperwork.

13.7 Summer School Staffing

Mrs. Nicole Donato, Director of Curriculum and Instruction, has submitted Summer School staffing and Summer School sessions for elementary, middle and high school levels.

Elementary

Andrew Pettit	Pre-Kindergarten Teacher
Ern Malick	Pre-Kindergarten Teacher
Kathy Schumacher	Pre-First Grade Teacher
Kimberly Flood	Pre-Second Grade Teacher
Marilyn Zinn	Pre-Kindergarten Aide
Michelle Dunkelberger	Pre-Kindergarten Aide
Patricia Gantz	Pre-First & Pre-Second Grade Aide

Middle/High School

Tyler Henry	Summer School Online Learning Teacher Middle School/High School
Christopher Boyd	Summer School Program Coordinator - Middle School
Charles Smith	Summer School Program Coordinator - High School

The administration recommends that the Board of School Directors approve the proposed summer school sessions and staffing as presented and set compensation for each position based on the current contract between the Big Spring Education Association and the Big Spring School District.

Personnel Items – Action Items

13.8 Department Chair/Assistant Chair Recommendations

The individuals whose names are listed below are recommended to serve as Department Chair members and Assistant Department Chair members for the 2015-2016 school year.

Megan Frantz	Elementary Special Education Assistant Department Chairperson
Wendy Hanks	Math Department Chairperson
Ryan Kelley	Math Assistant Department Chairperson
Mallory Farrands	English/Language Arts Department Chairperson
Luke Nerone	Middle School English/Language Arts Assistant Department Chairperson

The administration recommends that the Board of School Directors approve the appointments listed to serve as the Department Chair members and Assistant Department Chair members for the 2015-2016 school year.

13.9 Sixth Grade Maroon Team Leader Recommendation

Dr. Linda Wilson, Middle School Principal would like to recommend Mr. Luke Nerone as the Sixth Grade Maroon Team Leader for the 2015-2016 school year, replacing Mrs. Christine Tolbert who has resigned.

The administration recommends that the Board of School Directors approve Mr. Luke Nerone as Sixth Grade Maroon Team Leader for the 2015-2016 school year as presented.

13.10 Child-Rearing Leave of Absence - Ashley Oldham

Mrs. Ashley Oldham, High School Spanish Teacher is requesting child-rearing leave of absence from approximately Friday, August 21, 2015 through approximately Friday, September 25, 2015. According to Section 3.07 of the current contract between the Big Spring Education Association and the District, a professional employee may request up to one year of child-rearing leave upon the birth of a child. In addition to the duration of the leave period, her request meets all provisions for a child-rearing leave according to the current contract.

The administration recommends that the Board of School Directors approve Mrs. Oldham's requested child-rearing leave via section 3.07 of the current Collective Bargaining Agreement from approximately Friday, August 21, 2015 through approximately Friday, September 25, 2015.

13.11 Child-Rearing Leave of Absence - Amy Craig

Mrs. Amy Craig, Middle School Guidance Counselor is requesting child-rearing leave of absence from approximately Friday, August 21, 2015 through approximately November 11, 2015. According to Section 3.07 of the current contract between the Big Spring Education Association and the District, a professional employee may request up to one year of child-rearing leave upon the birth of a child. In addition to the duration of the leave period, her request meets all provisions for a child-rearing leave according to the current contract.

The administration recommends that the Board of School Directors approve Mrs. Craig's requested child-rearing leave via section 3.07 of the current Collective Bargaining Agreement from approximately Friday, August 21, 2015 through approximately November 11, 2015.

Personnel Items – Action Items

13.12 Approval of Summer Hire Personnel

The Directors of Building & Grounds and Technology prepared the included list of personnel to assist with summer cleaning and technology refresh teams and be utilized on an as needed basis for the 2015/16 school year.

John Beeman	Maintenance
Susan Rathburn	Summer Cleaning
Danielle Gibb	Summer Cleaning
Katie Mell	Summer Cleaning
Kim Krause	Summer Cleaning
Rheanna Frampton	Summer Cleaning
Marilyn Zinn	Paint Crew
Pat Mowers	Paint Crew
Dave Roberts	IT Technician
Jack Putt	IT Technician
Nicholas Boyd	IT Worker
Brock Fetchkin	IT Worker
Makayla Mainhart	HR Records
Larissa Kelso	GL Processing/Tech

The administration recommends the Board of School Directors approve the included list of personnel to work the 2015 summer cleaning and preparation cycle and as needed during the 2015/16 school year.

14. Business Items – Other Actions

14.1 Credit Pay

The professional employees whose names are listed below have successfully completed graduate work and are entitled to the specified amount in accordance with the negotiated contract.

Christa Daugherty	\$1,062.00
Amanda Frankford	\$1,350.00
Shannon Morrison	\$2,538.00
Mary Beth Helbig	\$1,269.00
Angela Schneider	<u>\$1,350.00</u>
Total	\$7,569.00

The administration recommends that the Board of School Directors authorize reimbursement for graduate credits as outlined above and as provided in the current contract between the Big Spring Education Association and the Big Spring School District.

Business Items – Other Actions

14.2 Adoption of Proposed Textbooks

Listed below are textbooks for board approval.

Course	Title	Author	Copyright
English I	Bruiser	Neal Shusterman	2010
Spanish I	The House on Mango Street	Sandra Cisneros	1984

The administration recommends the Board of School Directors approve the proposed textbooks as presented.

14.3 Case Q of 2014-2015

The parents of the student in Case Q of the 2014-2015 school year waived their right to a formal student discipline hearing before the Board of School Directors.

The administration recommends that the Board of School Directors exclude the student in Case Q of the 2014-2015 school year for a period of forty-five (45) days, reduced to thirty (30) days, predicated upon completion of the Student Assistance Team process. During the period of exclusion, the student is not permitted to attend or participate in any school activities nor appear on school property at any time for any reason without direct approval from the High School Principal.

14.4 Case R of 2014-2015

The parents of the student in Case R of the 2014-2015 school year waived their right to a formal student discipline hearing before the Board of School Directors.

The administration recommends that the Board of School Directors exclude the student in Case R of the 2014-2015 school year for a period of forty-five (45) days, reduced to thirty (30) days, predicated upon completion of the Student Assistance Team process. During the period of exclusion, the student is not permitted to attend or participate in any school activities nor appear on school property at any time for any reason without direct approval from the High School Principal.

14.5 Case S of 2014-2015

The parents of the student in Case S of the 2014-2015 school year waived their right to a formal student discipline hearing before the Board of School Directors.

The administration recommends that the Board of School Directors exclude the student in Case S of the 2014-2015 school year for a period of ninety (90) days and one calendar year from athletic participation. The student's progress will be reviewed prior to the conclusion of the first quarter of the 2015-2016 school year for consideration of reinstatement. During the period of exclusion, the student is not permitted to attend or participate in any school activities nor appear on school property at any time for any reason without direct approval from the High School Principal

Business Items – Other Actions

14.6 Appointment of the School District Solicitor

2014-2015 Rate

\$170.00 hourly rate for partners
\$150.00 hourly rate for associates

2015-2016 Rate

\$175.00 hourly rate for partners
\$160.00 hourly rate for senior partners
\$150.00 hourly rate for associates (no change)

The administration recommends that the Board of School Directors appoint Stock and Leader, and Gareth D. Pahowka, Esquire, principal counsel, as the school district solicitor for the period from June 2, 2015 through June 2, 2016.

14.7 Approval of GSS Contract for Computer Services

The administration, with Carlisle, Shippensburg, South Middleton and Northern York interviewed four vendors for tax administration software. The group selected Government Software Services of Honesdale, PA. This is the same company that Cumberland County Tax Collectors use; this program will now share the county database file and provide school district tax administration eliminating duplication of entries at the districts.

The administration recommends the Board of School Directors approve the contract with Government Software Services, Inc. for fiscal year 2015/16 in the amount of \$3000 and authorizes the administration to sign those documents necessary to implement the contract.

14.8 Approve Contractor Pay Applications

The District received the following payment applications for ongoing projects. A copy of the Honeywell and CenterPoint payment requests are included with the agenda.

Project	Contractor	This Payment	Balance After
Oak Flat PC (CO3)	Honeywell	\$ 56,805.00	\$ 312,428.00
Pave Phase II Eng (OF)	CenterPoint Eng	\$ 740.72	\$ 13,850.00

The administration recommends the Board of School Directors approve payment of \$56,805 to Honeywell, Inc. and \$740.72 to CenterPoint Engineering, Inc. from the Capital Project Fund.

14.9 Approval of Highmark Foundation Grant

Mr. Kevin Roberts, Assistant Superintendent would like to apply for the "Creating a Healthy School Environment" Grant, sponsored by Highmark Foundation. Grant awardees may be eligible for funding up to \$10,000 for programs that can provide health or wellness benefits to their organizations. Information is included with the agenda.

The administration recommends that the Board of School Directors approve the "Creating a Healthy School Environment" Grant sponsored by Highmark Foundation.

Business Items – Other Actions

14.10 Approval of Yellow Breeches Contract

The proposed 2015-2016 Yellow Breeches contract has been reviewed by Mr. William Gillet, Director of Pupil Services and Mr. Richard W. Fry, Superintendent of Schools. The contract is included with the agenda.

The administration recommends that the Board of School Directors approve the 2015-2016 Yellow Breeches Contract as presented.

14.11 Approval of the 2015-2016 Diakon Child, Family and Community Ministries Education Service Contract

The proposed 2015-2016 Diakon Child, Family and Community Ministries Education Service Contract has been reviewed by Mr. William Gillet, Director of Pupil Services and Mr. Richard W. Fry, Superintendent of Schools. The contract is included with the agenda.

The administration recommends that the Board of School Directors approve the 2015-2016 Diakon Child, Family and Community Ministries Education Service Contract as presented.

14.12 Approval of the 2015-2016 NHS Agreement

The proposed 2015-2016 NHS Agreement has been reviewed by Mr. William Gillet, Director of Pupil Services and Mr. Richard W. Fry, Superintendent of Schools. The agreement is included with the agenda.

The administration recommends that the Board of School Directors approve the 2015-2016 NHS Agreement as presented.

15. New Business - Information Items

15.1 Tenure Status

The following professional employees have completed the required years of service as temporary professional employees and have earned tenure based on their satisfactory performance.

Jonathan Hocker - Eighth Grade Mathematics Teacher

Ryan Kelley - Eighth Grade Mathematics Teacher

Additional information regarding the professional employee has been prepared by Dr. Linda Wilson, Middle School Principal.

15.2 Completed Proposal for School Zone Pedestrian Safety Study

At the last meeting the Board voted to authorize the officers of the Board of School Directors to approve the revised scope of the Pedestrian Safety Study required for the PennDOT Multi-Modal Grant. A copy of the engineering contract and revised scope is included for your information.

15.3 Agriculture Advisory Board Meeting Minutes

Mrs. SaraBeth Fulton and Mrs. Sherisa Nailor, High School Agricultural Educators conducted an Agricultural Advisory Board meeting on April 8, 2015 to maintain approved program status with the state. The agenda, minutes and handouts are included with the agenda.

16. Future Board Agenda Items

17. Board Reports

17.1 District Improvement Committee - Mr. Norris/Mr. McCrea

17.2 Athletic Committee - Mr. Swanson

17.3 Vocational-Technical School - Mr. Wolf/Mr. Piper

17.4 Buildings and Property Committee - Mr. Barrick

17.5 Finance Committee - Mr. Gutshall, Mr. Piper, Mr. Swanson and Mr. Blasco

17.6 South Central Trust

17.7 Capital Area Intermediate Unit

17.8 Tax Collection Committee

17.9 Superintendent's Report

18. Meeting Closing

18.1 Business from the Floor

18.2 Public Comment Regarding Future Board Agenda Items

18.3 Adjournment

Meeting adjourned at _____ PM, **May 18, 2015.**

Next scheduled meeting is: **June 1, 2015**